

## LEGISLATIVE FACT SHEET

DATE: 02/10/16

BT or RC No: BT16-049  
(Administration Bills)

SPONSOR: Planning and Development / Development Services Division  
(Department/Division/Agency/Council Member)

**PURPOSE/SUMMARY:**

To correct the revenue budget subobject within Development Services Division designed to collect a 25% split of permit fees from Building Inspection Division for building inspections. This will deauthorize subobject 32907-Development Services Fee, and authorize subobject 322001-Building Inspection Fees for the budget amount of \$1,424,995. The Planning and Development Department had ITD program and conduct extensive trials within its "BID System" proprietary software program with subobject 322001-"Building Inspection Fees" for Development Services' 25% fee split. However, a different subobject (32907-"Development Services Fee") was set up within the budget to collect these funds. Since the beginning of FY15-16, revenue has been collected in 322001. In order to maintain a logical trail of where these split fees are generated (Building Inspection Division's 75% is deposited within its 322001 subobject), and to avoid having to re-program, re-test, and revise documentation, the Planning and Development Department requests the deauthorization of subobject 32907-"Development Services Fee" within its budget, and the authorization of 322001-"Building Inspection Fees", of \$1,424,995, for Development Services' 25% split of permit fees for building inspections.

APPROPRIATION: Total Amount Appropriated: \$1,424,995.00 as follows:

(Name of Fund as it will appear in title of legislation) Development Services' Building Inspection Fees

Name of Federal Funding Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of State Funding Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of City of Jax Funding Source: PDDS159-~~322001~~ 32907 Amount: \$1,424,995.00

Name of In-Kind Contribution: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of Bond Acct: \_\_\_\_\_ Amount: \_\_\_\_\_

Bond Account Number: \_\_\_\_\_

**IMPACT - FINANCIAL / OTHER:**

This subobject correction will allow the revenue collected to match the budgeted subobject, and will avoid the time and expense of requiring the "BID System" to be re-programmed, re-tested, with new documentation. This will also create a logical trail which determines where these funds in this subobject originate by mirroring Building Inspection Division's 75% of its permit fees for building inspections also collected within its subobject 322001.

**ACTION ITEMS:**

	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency:
Federal or State Mandates?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Contract / Agreement (C/A) Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(Attach a copy)
C/A Negotiations On-going?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Oversight Department Required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Name of Dept.: <u>Planning and Development</u>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(Attach a copy)
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Identify Code: _____
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Identify Code: _____

Continuation of Grant?


X
X
X
X

Surplus Property Certification?

(Attach a copy)

Related Enacted Ordinances?

Ordinance #: \_\_\_\_\_

Report Required to City Council or  
Council Auditors?

Date: \_\_\_\_\_ Frequency: \_\_\_\_\_

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Cc: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

From: William B. Killingsworth, Director, Planning and Development Department

(Name, Job Title, Department)

Phone: 255-7810

E-mail: BillK@coj.net

Contact Susan Saltsgiver, Planning Services Manager, Planning and Development Department

Person: (Name, Job Title, Department)

Phone: 255-7812

E-mail: susans@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 630-4647

E-mail: psidman@coj.net

From: \_\_\_\_\_

(Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact \_\_\_\_\_

Person: (Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Legislation from Independent Agencies require a resolution from the Independent Agency Board approving the legislation.

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**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**